

# **Board Of fire Commissioners**

## **Dist. 3 Commercial Twp.**

PO Box 616 Millville N.J. 08332

### **Monthly Meeting**

10/12/2025

Meeting opened by John Reeves with a Flag salute.

September meeting minutes were read by Kacy Catalano- motion to accept by Dave Carangi seconded by Larry Coffman– all in favor

### **Appointment to open seat**

- Appointment to fill vacant seat until next election (seat will be a two-year unexpired term)
- A motion to appoint Janet Campbell to the open spot was made by Dave Carangi, seconded by Kacy Catalano all in favor, no one opposed
- Janet Campbell swore in and recited the oath

### **Correspondence**

- Loss control report from J.A. Montgomery
- Insurance claim report
  - Report was sent by insurance adjuster
  - No one was opposed

### **Financial Report**

- All bills have been paid
- LOSAP
  - Lincoln financial split into two companies
    - Our representative from Lincoln financial no longer works for Lincoln Financial
- Bank balance 236375.70
  - 139450 is capital outlay
  - 96925.70 remaining

### **Fuel Report**

- Gas 368.3 all for EMS
- No diesel
- Annual report to date
  - gas
    - 3399.6 ems
    - 129.4 fire
  - Diesel
    - 77.6 ems
    - 335.2 fire

### **New business**

- Budget
  - Administrative personal total - 17000
    - Commissioner wages – 17000
  - Administration other – TBD
    - Office supplies – 3000
    - Legal services - 2500
    - Professional services – ask auditor
    - Legal advertising – 1000
    - Election – 500
  - Cost of operations and maintenance total – 337806
    - Dues and Subscriptions – 4500
    - Building Repairs and Maintenance - 34000
    - Other - 299306
      - Equipment repair and maintenance – 30,000
      - Inspection and certifications – 5000
      - Fuel- 20000
      - Materials and supplies – 3000
      - Rentals and Leases – 57689
      - Miscellaneous – 1117
      - Training and education – 4000

- Medical – 1500
- Insurance – 110000
- Utilities – 27000
- Telephone – 2200
- Website Maintenance – 2000
- Rescue Expenses – 25000
- EMS Contracted Services – 14000
- Agreement to Fight Fires – 18800
- \*New\* Bottles – 5000
- LOSAP – 7000
- Total Capital Appropriations – TBD
- Total Principal Payments on Debt Services - TBD
  - Payment for tender – check loan status
- Total Interest payments on debt – TBD
  - Payment for tender – check loan status
- A motion was made by Dave Carangi to table until next month, seconded by John Reeves all in favor
- 1351
  - A motion was made by Kacy Catalano to donate 1351 to Laurel Lake Fire and Rescue for training, seconded by Larry Coffman, Dave Carangi opposed, Janet Campbell abstained, John Reeves in favor

#### **Old business**

- Ice machine
  - In the kitchen, needs to be hooked up
- Insurance claim for building
  - Approved adjusters report
- Gutters
  - Leaking
  - Still need quotes
- Building cameras
  - No progress
- Septic
  - Called other companies – prices were the same or higher
- LOSAP
  - New contact

#### **Chief's report**

- Fire
  - Chief Ray Klecz
    - One call in September
    - Fire prevention on Friday
    - Received quote for truck
      - 951000
    - Received quote for e-hydraulic tools
      - 80601
      - Demo on the 20th
  - Assistant Chief/President Robert Welch
    - County commissioners have agreed to hire a consultant
- EMS

#### **Open to the public**

- Rebekah Parish, CFO of Laurel Lake Volunteer Fire and Rescue
  - Building loan is on payment 255 of 359 (paid monthly over 30 years)

#### **Adjournment**

- A motion was made by Larry Coffman, seconded by Dave Carangi, Kacy Catalano opposed, all else in favor

#### **Roll call**