

Board Of fire Commissioners
Dist. 3 Commercial Twp.
PO Box 616 Millville N.J. 08332

Monthly Meeting

07-13-2025

Meeting opened by Dave Carangi with a Flag salute.

June 2025 meeting minutes were read by Kacy Catalano- motion to accept by Larry Coffman
seconded by Dave Carangi – all in favor, Danny Raymond was absent

Correspondence

- John Dougan with NJSP wants insurance information FEMA grant portal
 - Sent COI, but wants policy
 - Kacy will send policy
 - John will call

Financial Report

- Report Given by Treasurer Larry Coffman
- All bills paid except striker bill that needs to be verified
- 2nd draw from township was received \$126792.26 including SFSP \$862
- Total in bank \$203686.96 after capital outlay 70486.90
- Corrected some items that were put in under the wrong line items
- Motion was made by to accept by Dave Carangi, Seconded by Kacy Catalano, all in favor, Danny Raymond was absent

Old business

- Ramp has been finished
- Ambulance was registered
 - Needed to go to MVC with EMS agreement and drivers license (said person needs to be on the EMS agreement)
- Power washing
 - Still waiting on company to schedule
- 1330
 - Light shroud still needs to be replaced
- 1326
 - Emergency light and spare were purchased
 - Still need to be replaced
- 1328
 - Spacers are in and need to be installed
- Building cameras
 - Still need quotes for repairs/ upgrades
 - ALL cameras in EMS building are down – separate control box in the back building is malfunctioning
 - Robert Welch spoke to the Larsons monitoring service, and they said they have access
 - Robert Welch will speak with the monitoring service to determine why individuals are having issues getting access
- Power outage

- Back building (EMS) had no power
- Security system went down
- Per Robert Welch, a switch in the upstairs electrical room had to be thrown to move the power from the generator to the grid
- Per Larry, we should have procedures in place
- Per Kacy, the air conditioners were not running when the station was running off of the back-up generators which is an issue since, per Robby, we are a cooling center during power outages
- Generator
 - Per Robert Welch, no quotes have been received
- Boat
 - Is currently being serviced
- GPS trackers and cameras for vehicle
 - Tabled due to lack of budget
- Exterior lighting
 - Has not been contacted since Danny Raymond has been in the hospital
 - Larry Coffman will call Deerfield electric on 7/14/2025
- Water heater
 - Tabled until further notice due to budget restraints
 - Check to see if it can be added to the insurance claim
- SCBA bottles
 - Add to 2026 ballot

Fuel Report

- Gas
 - 318.5 total
 - 22.5 for fire
 - 296 for EMS
- Diesel
 - 43.7 total all for fire
- Substantially less fuel use than previous months
- Need to rotate 1327 into service
 - Per Robert Welch 1327 would not start after it was turned off when it was taken out to a funeral for a deceased past member

New business

- _AT+T
 - Per Larry Coffman we have six items that will be dropped that are not being used by the people holding them
- Office supplies
 - Larry Coffman will be purchasing office supplies from staples including one box to store files
 - Per Kacy Catalano, he would like two boxes to store files in the loft in the EMS office
- 1327 and 1351
 - Per Larry Coffman, he would like to move 1327 into the position of rehab truck and sell the current rehab and 1351

Chief's report

- Fire
 - Report given by assistant chief Robert Welch
 - 11 calls for the month
 - Administrative access for security system and software has been distributed to members of the board of fire commissioners and board members/officers of Laurel Lake Volunteer fire and rescue
 - Kacy asked if administrative access to the router had been obtained
 - Per Robby comcast can reset the password without resetting the router
- EMS
 - 92 total calls
 - 62 in Laurel Lake
 - 5 in Mauricetown
 - 13 in Port Norris
 - 12 Mutual aid
 - Kris Stratton is the interim EMS administrator, and “is trying to let the dust settle a little bit” before making any changes

Open to the public

- Billy Pettit asked when the building is being paid off
 - Per Larry within two years
 - Per Kacy the loan is held by Laurel Lake Volunteer Fire and Rescue, not the board of fire commissioners
- Billy Pettit stated that the fire department are looking at fire trucks and we should also consider purchasing a new ambulance
 - Per Kacy we need the cost to budget for purchasing a new ambulance
- Per John reeves the other fire districts in commercial township need to pay their fair share

Adjournment

Roll call

Dave Carangi - present
Larry Coffman – present
Kacy Catalano – present
John Reeves – present
Danny Raymond – absent