

Board Of fire Commissioners
Dist. 3 Commercial Twp.
PO Box 616 Millville N.J. 08332

Monthly Meeting

04-13-2025

Meeting opened by Dave Carangi with a Flag salute.

March 2025 meeting minutes were read by Kacy Catalano- motion to accept by Larry Coffman
seconded by John Reeves – all in favor

Correspondence

None

Financial Report

- Financial report given by treasurer, Larry Coffman
 - Still waiting on budget to be returned by the state
 - First draw of 125,000 was received from commercial township
 - All bills are paid
 - Motion to accept report by Danny Raymond, seconded by Dave Carangi, all in favor

Old business

- Power washing building
 - Ray spoke with someone, unsure how to spell name
 - Waiting on quote
- 1330
 - Waiting on paint
- 1328
 - Per Danny Raymond and John Reeves, was taken to Newport Service Center
 - Exhaust manifold was found to be cracked, exhaust manifold and gasket were replaced
 - Still has an active check engine light
 - Has not been put back in service
 - Motion made by Dave Carangi to hold any further payment for service to the ambulance until it has been driven for a minimum of 60 miles, seconded by Danny Raymond, all in favor
- Batteries for stretcher
 - John Reeves spoke to a supplier that stated that the batteries are not back ordered as previously stated by Ken Wilson
 - John Reeves to order batteries
 - John Reeves stated that the number of batteries to be ordered seemed excessive
 - A motion had previously been made
- Cameras
 - John Reeves received two quotes
 - Tabled until a third quote is received
- Website and email
 - Per Kacy Catalano, Unable to find a business to manage the website
 - Per Kacy Catalano, Email server is set up through Microsoft
 - Still need to set up individual accounts and aliases

- Budget and election
 - Per Larry Coffman, to his knowledge, the FAST report has been finalized
- Boat
 - Per John Reeves the boat has been cleaned out
 - Still needs to be serviced
 - Larry Coffman to ask James D'Ambrosio Jr. Who serviced the boat in the past
- Trash
 - Per Ken Wilson, new daily task lists have been implemented for employees including taking out the trash
- Generator
 - Tabled until next meeting
- GPS trackers and cameras for vehicles
 - Per John Reeves waiting on quotes
 - Tabled until next meeting
- EZPass ticket
 - Per Ken Wilson, that was probably from when an employee was sent to the ER

Fuel Report

- Fuel Report given by Kacy Catalano
 - Gas
 - EMS - 388
 - Fire - 0
 - Total - 388
 - Diesel
 - EMS – 55.3
 - Fire – 33.2
 - Total – 88.5

New business

- Reorganization meeting
 - Scheduled for next month
- Virtual attendance at meeting
 - Dave Carangi asked if commissioners should be able to attend meetings virtually
 - A motion was made by Dave Carangi to allow virtual attendance, seconded by Kacy Catalano, Larry Coffman opposed, John Reeves opposed, and Danny Raymond opposed
- Financial disclosures
 - Due by the end of April
- Exterior lighting of fire hall is faulty
 - Danny Raymond to get quotes to repair
- Water heater for bathrooms in main building
 - Failed during recent power outage
 - Kacy Catalano inspected and found failed element and failed thermostat
 - Kacy Catalano to get prices to replace with electric tank, gas tank and gas tankless
- Vehicle policy
 - Larry Coffman asked Ray Klecz if there are any vehicle policies in place

- Larry Coffman said that a policy should be in place that any vehicle is damaged it should be immediately put out of service and the driver should be sent for a urinalysis
- 1326
 - Per John Reeves Damage to the rear bumper
 - Issue with the rear loading door
 - Per Dave Carangi A report of the damage has not been given in writing
- Refrigerator
 - Per Dave Carangi, Refrigerator in engine bay has door opened
 - Per John Reeves, the refrigerator failed
- Congregation of Fire Commissioners
 - Per John Reeves, three fire commissioners can be together at one time and look at equipment and talk if it doesn't have to come to a vote
 - Per Kacy Catalano A report was given by Ken Wilson of a violation of the OPMA
 - Kacy Catalano to contact local ethics board
- Broken concrete near front entrance
 - John Reeves is working on getting quotes
 - Per Kacy Catalano, we should consider making it a ramp instead of a step
 - A motion was made by Larry Coffman to spend up to \$1000 to repair the step, seconded by Danny Raymond, all in favor
 - Ed Thomas said to be mindful of the junction box near the corner

Chief's report

- Fire
 - Report given by Ray Klecz
 - 11 calls for the month
 - Waiting on quote for SCBA bottles
 - Received quote for new structural gloves and blood born pathogen extrication gloves - \$4390
 - Larry Coffman asked if the fire company can pay the bill since the commissioners accidentally paid a previous bill that the fire company agreed to pay
 - We will be responding to Millville calls again as well as participating in drills with Millville Fire department
- EMS
 - None given

Open to the public

Adjournment

Roll call

- Dave Carangi – Present
- Larry Coffman – Present
- Kacy Catalano – Present
- John Reeves – Present
- Danny Raymond - Present