

Board Of fire Commissioners
Dist. 3 Commercial Twp.
PO Box 616 Millville N.J. 08332

Monthly Meeting

02-09-2025

Meeting opened by Dave Carangi with a Flag salute.

01-12-2025 meeting minutes were read by Kacy Catalano motion to accept by Dave Carangi seconded by Larry Coffman – all in favor no one opposed

Correspondence

- Engagement letter auditor, Nightlinger, Colavita and Volpa for 2024 audit and 2025 budget assistance

Financial Report

- Report given by Larry Coffman
- Unable to present budget until approval after election
- Presented summary of bills and payments
- Renewed contract with Ross
- Motion made by Larry Coffman to approve seconded by Dave Carangi all in favor noone opposed

Old business

- 1301
 - Water stopped leaking
 - Tabled
- 1330
 - No update
- 1328
 - Out of service due to possible exhaust leak, engine code is present
 - Tyler recommended taking it to a Ford dealer
 - Take it back to Newport Service Center for warranty work
- Budget
 - Submitted and approved by DCA
 - Waiting on election
 - Published budget summary
- Website and email
 - TNT image has not sent a contract
 - Kacy Catalano to set up email and Microsoft 365 account and submit receipt for reimbursement
 - Will look for another vendor to handle website and email administration

Fuel Report

- Gas total 503 gallons
 - Fire - 21
 - EMS – 482
- Diesel 59.6 gallons
- 8 gallons of gas are unaccounted for in January

New business

- **Election**
 - Workers have been contacted
 - Larry Coffman will oversee counting of ballots
- Larry Coffman has Losap applications presented to Ray Kletz
- Vehicles are not to be used for personal use
 - Per Larry Coffman any person caught using vehicles for personal use should be immediately terminated
 - Per Dave Carangi the vehicle logs should be submitted

- An EZ-Pass bill was received for 1351 on the AC express way
 - Bill to be given to LLVFR
- Consider what we want to do with capital outlay
 - Fire company is considering purchasing a new truck soon due to the age of the 1303 and 1301
 - Per Larry Coffman we should consider upgrading our security system
- Multiple resolutions to be presented next meeting
 - Unsure if we need resolution for cash management plan

Chief's report

- Fire
 - 3 calls in January
 - Would like to order fire gear
 - Up to 3 sets per Larry Coffman
 - Would like to order 25-foot sections of hose for brush fires
- EMS
 - 92 calls

Other

- The building is in disarray
 - Trash cans are overflowing
 - Paid crews should be cleaning up after themselves
 - The boat is full of miscellaneous items and needs to be cleared
 - Toilet bowls are brown
 - Possible water issue
 - Water softener has been checked and is regularly serviced
 - May need to change cleaning product
 - Walls in bingo hall are damaged and paint is chipping
 - Building needs to be power washed
 - Snow guards are missing on roof

Open to the public

No comment

Adjournment

Motion made by Dave Carangi, seconded by Kacy Catalano all in favor no one opposed

Roll call

Dave Carangi - present

Larry Coffman - present

Kacy Catalano - present

John Reeves - present